



**Minutes of the Meeting of the South Pasadena Tournament of  
Roses Committee**

**Meeting convened this 7th day of March 2017, 7:30pm**

**At the Amedee O. Dick Richards Jr.**

**City Council Chambers, 1424 Mission Street**

Chairperson, Janet Benjamin called the meeting to order on March 7<sup>th</sup>, 2017 at 7:38 pm.

- **Pledge of Allegiance.**

- **Roll Call:**

**Committee Members Present:**

- Janet Benjamin
- Sandy Fielding
- Paul Abbey
- John Vandercook
- Alan Vlacich
- Chris Colburn
- Bill Cullinane
- Bill Glazier
- James Jontz

**Committee Members Absent:**

- Courtney Dunlap
- Megan Colburn
- MJ Craig
- Ted Shaw
- Sara Cullinane

**Council Liaison:**

- Diana Mahmud - Present

**City Staff Liaison:**

- Christopher Castruita - Present

- Motion to approve the minutes from February 2017 was made by Paul Abbey and Bill Cullinane. Motion Approved.
- **Public Comment:** None.
- **Consideration of Laura Ursitti's request to place a commemorative plaque at the souvenir booth:** Background: Laura Ursitti brought a proposal to our January meeting to place a plaque on our souvenir booth commemorating her son Daniel's Eagle Scout project that built our new souvenir booth in September of 2013. At that time, the request was tabled for future discussion. Several points of discussion



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brought up were concerns over setting a precedent for future donors expecting a plaque for any support given to the committee; however these fears were dissuaded given the fact that it is common practice for Eagle Scout projects to bear a plaque bearing the name, troop number and date of completion. However, it was made clear by Chris Colburn that the project was not completed as agreed upon by Daniel and his father Rick that the project would be completed the following week in exchange for a signature to beat the Eagle Scout deadline. With this information in mind, Alan Vlacich motioned that no plaque be placed until project fully finished. Chris Colburn provided a second on the motion, and the motion passed. Paul Abbey offered a counter motion to discuss plaques on a case by case basis with no second garnered. No vote on second motion.

- **Nominations:** Alan Vlacich reports that Courtney Dunlap has been nominated as Committee Vice Chair. Paul Abbey offered a motion to accept her nomination and vote her into the position. Chris Colburn offered a second. All votes were in favor and motion passed.
  - **Event and Site:** No report given.
  - **Design:** Paul Abbey reports that we are awaiting final approval from ToR on our submission and that we will have another design meeting once the approval is received.
  - **Construction:** Paul Abbey Reports that are compliance meeting with ToR went well. The root cause of the breakdown was discussed and they levied a fine of \$1000 that will be rescinded if we provide proof of repair. ToR float inspectors must see proof of the repair and be present for the brake inspection with a certified mechanic.
- Chris Colburn reports he is excited for this upcoming build and looking forward to getting started.
- **Decoration:** Janet Benjamin reports that she is excited for the upcoming year and the new design for the 2018 float.
  - **Miscellaneous Fundraising:** Janet announced that we will be partnering with See's Candies for their Easter candy fundraiser. The deadline to order will be 3/21/17 with delivery slated for the first week in April.
  - **Golf Tournament:** Alan Vlacich and John Vandercook report that the golf tournament will be June 10<sup>th</sup> at the Arroyo Seco Golf Course. Alan says they are currently looking for a sponsor to support the \$10,000 hole in one prize.



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- **Cruz'n for Roses Carshow:** Janet reports that they are currently securing sponsors and will have a meeting for car show in a month or so.
- **Website:** Bill Cullinane reports that there is nothing to report.
- **Social Media:** Chris Colburn reports there has been a significant increase in traffic to facebook page and that he will push the See's Candy fundraiser.
- **Finance Report:** Sandy Fielding presented the 2016-2017 income and expense report...

Account	Balance
Checking Account	\$4595.79
501 C3 Checking	\$35,147.13
501 C3 Savings	\$42,6017.58
<b>Totals</b>	<b>\$82,360.50</b>

- Chris Colburn motioned to approve and Alan Vlacich seconded the Finance Report for February. Motion approved.
- **Comments:**
  - Alan Vlacich commented that we had 16 people for the wine tasting at Mission Wines and that we will do another on March 24<sup>th</sup> at 5 PM.
  - Chris Castruita reports that the City of South Pasadena will have a general plan and budgeting forum on March 11<sup>th</sup> from 9 AM until noon. More info can be obtained at [plansouthpasadena.org](http://plansouthpasadena.org)
  - Janet thanked Sharon for all of her work sending out thank you letters with tax ID to all of our donors from last year.
  - Janet proposed going to a different South Pasadena restaurant after each meeting to garner camaraderie and community support from the restaurants we frequent. Tonight will be Canoe House.
- Meeting adjourned at 8:39 pm. The next meeting will be on April 4, 2017 at 7:30pm.

Approved Janet Benjamin Date 4/4/17  
Chairperson